

FIRST RESPONDER JOINT INSURANCE FUND

GENERAL FUND AND EXECUTIVE COMMITTEE'S MEETING MINUTES

September 21, 2022

I. Call to Order – Chief Steven Scholey, Vice Chairperson

The meeting was called to order at 9:42 a.m. by Vice Chairperson Scholey.

II. Open Public Meetings Statement – Chief Steven Scholey, Vice Chairperson

The Open Public Meetings Act was read by Vice Chairperson Scholey.

III. Roll Call

Executive Committee

		<u>Attendance</u>
Joseph Jackson	Berlin Twp. BOFC #1	Present
Chief Steven Scholey	Bordentown BOFC #1	Present
James Turcich	Delran BOFC #1	Present
Chief James Carbin	Monroe BOFC #2	Absent
Chief Christopher Burnett	Mt. Laurel Fire District #1	Present

Alternate Executive Committee

Franklin Jackson V	Haddon BOFC #1	Absent
Joseph Robinson	Beverly City BOFC	Absent
Roger Butler	Cinnaminson BOFC #1	Present

Fund Commissioners

Robert MacFarland	Bordentown BOFC #2	Present
Christopher Ackerman	Brick BOFC #2	Absent
James Lepore, Jr.	Brick BOFC #3/Brick Joint	Absent
Ryan Lynch	Chesterfield/Hamilton BOFC#1	Absent
James D'Ambrosio	Commercial BOFC #3	Absent
Gerald Maresca	Englishtown BOFC #1	Absent
Robert Tharp	Florence BOFC #1	Present
Philip Knast	Gloucester BOFC #1	Absent
Barry Engelbert	Gloucester BOFC #5	Absent
Chief Michael Brezee	Gloucester BOFC #6	Absent
John Campbell	Haddon BOFC #4	Absent
Bryan Malkiewicz	Hopewell Township BOFC	Absent
Brian Wright	Jamesburg BOFC #1	Absent
Frank Weindel	Lindenwold BOFC #1	Absent
John Marini	Manalapan BOFC #2	Absent
Chris Barkalow	Manasquan BOFC #1	Absent
Robert Cromer	Marlboro BOFC #3	Absent
Genevieve Semanchick	Millstone BOFC#1	Absent
Vincent Diliato	Monroe BOFC #1	Absent
Joel Kaplan	Monroe BOFC #3	Absent
Craig Flannigan	Ocean Twp. BOFC #1	Absent

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Thomas Hassett	Pine Hill BOFC #1	Absent
Bob Corriveau	Plainsboro BOFC #1	Absent
Edwin Etschman	Washington BOFC #1	Absent

Alternate Fund Commissioners Present

Joseph M. Cunningham Sr.	Delran BOFC #1
Wayne Lyons	Monroe BOFC #3
Alan Pine	Mount Laurel BOFC

Also Present

Barbara Murphy	PEGAS/Risk & Loss Managers, Inc.
Michaelene Miller	
M. Paige Berry	Saul Ewing Arnstein & Lehr, LLP
Adam Giaquinto	Medlogix
Linda Wehner	Highland Claims Services
Judy Geysels	
Justine Schwinge	
Paul Shives	J.A. Montgomery Consulting
Brian Maitland	
Don Ruprecht	
Terry Burke	A.J. Gallagher
Thomas Stenberg	
Steve Walsh	Barclay Insurance
Rick Bean	Henry Bean & Sons Insurance
Danielle Colaianni	Hardenberg Insurance Group
Roger Leonard	Leonard-O'Neill Insurance Group
Tom Beamer	Heartland Payment Systems

IV. Flag Salute and Moment of Silence

V. Introduction of Guests

Robert Tharp, Florence BOFC #1 and Tom Beamer, Heartland Payment Systems introduced themselves.

VI. Executive Committee Business

A. Approval of the May 4, 2022 General Fund and Executive Committee's Open Meeting Minutes.

Motion to approve the May 4, 2022 General Fund and Executive Committee's Open Meeting Minutes.

Moved: James Turcich

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay:

B. Reports

1. Vice Chairperson – Chief Steven Scholey

There was no report.

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2. MEL Delegate's Report – Chief Steven Scholey

Barbara Murphy stated that due to increasing rental reimbursement costs, effective January 1, 2023 the MEL would be implementing a rental reimbursement sublimit of \$100,000 per occurrence with a \$10,000 monthly aggregate/occurrence and a 20% member coinsurance. She stated that the MEL was implementing this to encourage members to enter into shared services arrangements with other towns to meet the temporary need for use of vehicles while repairs are underway.

3. Secretary – Joseph Jackson

There was no report.

4. Attorney – Saul Ewing Arnstein & Lehr, LLP – M. Paige Berry

As per the report included in the agenda package.

5. Treasurer's Report – Richard Lorentzen

a. Approval of the Bill list for All Fund Years

Motion to approve the Bill List totaling \$915,742.76.

Moved: James Turcich

Seconded: Chief Christopher Burnett

Vote: Approved: Unanimous Nay:

b. Treasurer's Report

As per the report distributed at the meeting.

c. Investment Report

As per the report distributed at the meeting.

6. Administrator – Public Entity Group Administrative Services (PEGAS)

As per the report included in the agenda package.

a. 2023 Budget Update

Barbara Murphy stated that the MEL had released its preliminary 2023 budget and rate table. She stated that the MEL was including an automatic increase to property values, which were anticipated to average 2.5% for building and contents for the 2023 fund year.

7. Managed Care Organization – Medlogix

As per the report included in the agenda package.

8. Loss Control Specialist – J.A. Montgomery Consulting

As per the status report included in the agenda package.

Don Ruprecht stated that the 2022 loss control site surveys were in progress. He also reviewed an update to the MSI website, which has been expanded to include fire-specific and fire-related bulletins, live courses, videos, trainings, and topics.

Michaelene Miller briefly reviewed the newly redesigned FIRST website and stated that it is now easier to navigate, faster and more intuitive. She noted that members must register to receive a new username and password to utilize the Members Only section.

C. Public Comment

There was no public comment.

D. Old Business

There was no old business.

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E. New Business

1. Resolution 2022-24 Authorizing the Award of a Non-Fair and Open Risk Management Consultant Agreement

Barbara Murphy stated that a new risk management contract was required with the Insurance Office of America, the risk management consultant for the Ocean Township BOFC #1.

Motion to approve resolution 2022-24 Authorizing the Award of a Non-Fair and Open Risk Management Consultant Agreement.

Moved: James Turcich

Seconded: Roger Butler

Vote: Approved: Unanimous Nay:

2. Public Hearing and Budget Adoption

a. **Motion** to open the public hearing on the 2022 Fund Year Budget Revision #1.

Barbara murphy stated that the budget had been revised to reflect changes in membership.

Moved: James Turcich

Seconded: Roger Butler

Vote: Approved: Unanimous Nay:

b. **Motion** to close the public hearing and adopt the 2022 Fund Year Budget Revision #1.

Moved: Chief Christopher Burnett

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay:

F. Claims Sub-Committee Report

Authorization of Payments Recommended by the Claims Subcommittee.

Motion to ratify the May 26, 2022 Claims' Subcommittee Meeting Minutes.

Moved: Joseph Jackson

Seconded: James Turcich

Vote: Approved: Unanimous Nay:

G. Closed Session

Motion to adjourn Open Session.

Moved: Chief Christopher Burnett

Seconded: James Turcich

Vote: Approved: Unanimous Nay:

Open Session adjourned at 10:24 a.m.

H. Open Session Resumes

Motion to return to Open Session.

Moved: Chief Christopher Burnett

Seconded: Roger Butler

Vote: Approved: Unanimous Nay:

Open Session resumed at 11:11 a.m.

I. Claims Payment Authorization and Other Actions Established in Closed Session

Motion to approve claim payments and authorize actions established in Closed Session.

Moved: James Turcich

Seconded: Chief Christopher Burnett

Vote: Approved: Unanimous Nay:

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J. Adjournment

Motion to adjourn the meeting.

Moved: Roger Butler

Seconded: Chief Christopher Burnett

Vote: Approved: Unanimous Nay:

The meeting was adjourned at 11:12 a.m.

The next meeting will be held at **9:30 a.m. on Wednesday, November 2, 2022 at the Delran BOFC #1, Delran, NJ.**

Respectfully Submitted,

Authorized Signature