

**FUND COMMISSIONERS' REORGANIZATION MEETING AGENDA
January 9, 2019**

- I. Call to Order**
- II. Open Public Meetings Statement**
- III. Roll Call**
- IV. Flag Salute and Moment of Silence**
- V. Introduction of Guests**
- VI. General Fund Business**
 - A. Resolutions 19-01 through 19-03**
 - 1. Authorizing the Election of the Fund's Officers
 - 2. Authorizing the Election of the Executive Committee
 - 3. Authorizing the Election of the Alternate Committee Members
 - B. Appointment of MEL Delegate**
- VII. Adjournment**

EXECUTIVE COMMITTEE'S
REORGANIZATION MEETING AGENDA
January 9, 2019

- I. Call to Order
- II. Open Public Meetings Statement
- III. Roll Call
- IV. Introduction of Guests
- V. Executive Committee Business
 - A. **Approval of the December 5, 2019 Executive Committee's Open and Closed Meeting Minutes**
 - B. **Reports**
 1. **Chairperson**
 2. **MEL Delegate**
 3. **Secretary**
 4. **Attorney – Saul Ewing Arnstein & Lehr, LLP - M. Paige Berry**

Resolutions – 2019-04 through 2019-23

 - a. Authorizing the Award of a Non-Fair and Open Contract for Services with Actuary – The Actuarial Advantage 2019-04
 - b. Authorizing the Award of a Non-Fair and Open Contract for Services with Attorney – Saul Ewing Arnstein & Lehr, LLP 2019-05
 - c. Authorizing the Award of a Non-Fair and Open Contract for Services with Auditor – Withum, Smith & Brown 2019-06
 - d. Authorizing the Award of a Non-Fair and Open Contract for Services with Claims Servicing – Highland Claim Services, Inc. 2019-07
 - e. Authorizing the Award of a Non-Fair and Open Contract with Custodian of Funds – Richard Lorentzen 2019-08
 - f. Authorizing the Award of a Non-Fair and Open Contract with Investment Manager – PFM Asset Management, LLC 2019-09
 - g. Authorizing the Award of a Non-Fair and Open Contract with Loss Control/ Safety Administrator – J.A. Montgomery Risk Control 2019-10
 - h. Authorizing the Award of a Non-Fair and Open Contract with Managed Care Organization – Medlogix 2019-11
 - i. Appointing Litigation Defense Counsel – 2019-12
 - j. Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained –2019-13
 - k. Appointment of Public Agency Compliance Officer – 2019-14
 - l. Adoption of the Cash Management Plan for the 2019 Fund Year – 2019-15

- (1) Appointment of the Finance Subcommittee
- m. Designation of Official Depositories – 2019-16
- n. Designation of Individuals Authorized as the Fund’s Signatories for the 2019 Fund Year – 2019-17
- o. Adoption of Meeting Place, Schedule and Official Newspapers for the 2019 Fund Year –2019-18
- p. Establishment of Interest Rate on Delinquent Assessments for the 2019 Fund Year – 2019-19
- q. Approval of Highland Claim Services, Inc. as a Certifying and Approving Officer – 2019-20
- r. Approval of the Claims’ Committee as a Certifying and Approving Officer – 2019-21
- (1) Appointment of the Claims Sub-Committee
- s. Approval of 2019-22 Named Storm Deductible Risk Sharing Program
- t. Resolution 2019-23 Aggregate Loss Fund Contingency Account

5. Treasurer – Richard Lorentzen

- a. Approval of the Bill List for all Fund Years
- b. Treasurer’s Report
- c. Investment Status

6. Administrator - Public Entity Group Administrative Services

- a. Summary of Topics

7. Loss Control Specialist – J.A. Montgomery Risk Control

8. Managed Care Services – Medlogix

C. Old Business

D. New Business

E. Public Comment

F. Closed Session (if needed)

- 1. Claims and Contractual Matters, as required.

G. Open Session Resumes

- 1. Payment Authorizations and Other Actions Established in Closed Session.

H. Adjournment

The next meeting will be held on May 8, 2019 at the Monroe BOFC #2.