
FIRST RESPONDER JOINT INSURANCE FUND

**EXECUTIVE COMMITTEE
MEETING AGENDA
May 6, 2020**

- I. Call to Order – Chairperson James Carbin**
- II. Open Public Meetings Statement – Chairperson James Carbin**
- III. Roll Call**
- IV. Executive Committee Business**
 - A. Approval of the January 8, 2020 Reorganization and Executive Committee’s Open and Closed Meeting Minutes**
 - B. Reports**
 - 1. Chairperson – Chief James Carbin**
 - 2. MEL Delegate’s Report – Chief Steven Scholey**
 - 3. Secretary – Joseph Jackson**
 - 4. Actuarial Valuation as of 12/31/19 – Eric Bause, Actuarial Advantage**
 - 5. Financial Statement as of 12/31/19 – Shawn Gillon, Withum, Smith & Brown**
 - a. Resolution 2020-24 Certifying Review of Annual Audit
 - 6. Treasurer – Richard Lorentzen**
 - a. Approval of the Bill List for all Fund Years
 - b. Treasurer’s Report
 - c. Investment Report
 - 8. Attorney – Saul Ewing Arnstein & Lehr LLP – M. Paige Berry**
 - 9. Administrator – Public Entity Group Administrative Services**
 - a. Summary of Topics
 - 10. Claims Servicing Organization – Highland Claim Services, Inc.**
 - 11. Managed Care Services – Medlogix**
 - 12. Loss Control Specialist – J. A. Montgomery Risk Control Services**
 - C. Old Business**
 - D. New Business**
 - E. Public Comment**
 - F. Closed Session (if needed)**
 - 1. Claims and Contractual Matters, as required.
 - G. Open Session Resumes**
 - 1. Payment Authorizations and Other Actions Established in Closed Session.

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H. Claims Sub-Committee Report

- A. Motion to ratify the February 20, 2020 and April 14, 2020 Claims Sub-Committee Meeting Minutes

V. Adjournment

The next meeting is scheduled for **September 23, 2020.**