
FIRST RESPONDER JOINT INSURANCE FUND

**EXECUTIVE COMMITTEE
MEETING AGENDA
May 4, 2022**

- I. Call to Order – Chairperson James Carbin**
- II. Open Public Meetings Statement – Chairperson James Carbin**
- III. Flag Salute and Moment of Silence**
- IV. Roll Call**
- V. Executive Committee Business**
 - A. Approval of the January 5, 2022 Reorganization and Executive Committee’s Open and Closed Meeting Minutes**
 - B. Reports**
 - 1. Chairperson – Chief James Carbin**
 - 2. MEL Delegate’s Report – Chief Steven Scholey**
 - a. Resolution 2022-23 Evidencing Intent to Join the New Jersey Cyber Risk Management Fund
 - b. Budget CAP Relief – Sample Resolution
 - 3. Secretary – Joseph Jackson**
 - 4. Actuarial Valuation as of 12/31/21 – Kyle Mrotek, Actuarial Advantage**
 - 5. Financial Statement as of 12/31/21 – Shawn Gillon, Withum, Smith & Brown**
 - a. Resolution 2022-24 Certifying Review of Annual Audit
 - 6. Treasurer – Richard Lorentzen**
 - a. Approval of the Bill List for all Fund Years
 - b. Treasurer’s Report
 - c. Investment Report
 - 8. Attorney – Saul Ewing Arnstein & Lehr LLP – M. Paige Berry**
 - 9. Administrator – Public Entity Group Administrative Services**
 - a. Summary of Topics
 - 10. Claims Servicing Organization – Highland Claim Services, Inc.**
 - 11. Managed Care Services – Medlogix**
 - 12. Loss Control Specialist – J. A. Montgomery Risk Control Services**
 - C. Old Business**
 - D. New Business**
 - 1. Introduction of the 2022 Budget Revision #1
 - E. Public Comment**
 - F. Claims Sub-Committee Report**
 - A. Motion to ratify the April 6, 2022 Claims Sub-Committee Meeting Minutes

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G. Closed Session (if needed)

1. Claims and Contractual Matters, as required.

H. Open Session Resumes

1. Payment Authorizations and Other Actions Established in Closed Session.

VI. Adjournment

The next meeting is scheduled for **September 21, 2022.**