

FUND COMMISSIONERS' REORGANIZATION MEETING AGENDA  
January 4, 2023

- I. **Call to Order**
- II. **Open Public Meetings Statement**
- III. **Roll Call**
- IV. **Flag Salute and Moment of Silence**
- V. **Introduction of Guests**
- VI. **General Fund Business**
  - A. **Resolutions 23-01 through 23-03**
    - 1. Authorizing the Election of the Fund's Officers
    - 2. Authorizing the Election of the Executive Committee
    - 3. Authorizing the Election of the Alternate Committee Members
  - B. **Appointment of MEL Delegate**
  - C. **Appointment of Cyber JIF Delegate**
- VII. **Adjournment**

**EXECUTIVE COMMITTEE'S  
REORGANIZATION MEETING AGENDA  
January 4, 2023**

- I. Call to Order**
- II. Open Public Meetings Statement**
- III. Roll Call**
- IV. Introduction of Guests**
- V. Executive Committee Business**
  - A. Approval of the November 30, 2022 Executive Committee's Open and Closed Meeting Minutes**
  - B. Reports**
    - 1. Chairperson**
    - 2. MEL Delegate**
    - 3. Cyber JIF Delegate – Chief Christopher Burnett**
    - 4. Secretary**
    - 5. Attorney – Saul Ewing, LLP - M. Paige Berry**

Resolutions – 2023-04 through 2023-22

      - a. Authorizing the Award of a Non-Fair and Open Contract for Services with Actuary – The Actuarial Advantage 2023-04
      - b. Authorizing the Award of a Non-Fair and Open Contract for Services with Attorney – Saul Ewing, LLP 2023-05
      - c. Authorizing the Award of a Non-Fair and Open Contract for Services with Auditor – Withum, Smith & Brown 2023-06
      - d. Authorizing the Award of a Non-Fair and Open Contract for Services with Claims Servicing – Highland Claim Services, Inc. 2023-07
      - e. Authorizing the Award of a Non-Fair and Open Contract with Custodian of Funds – Richard Lorentzen 2023-08
      - f. Authorizing the Award of a Non-Fair and Open Contract with Investment Manager – PFM Asset Management, LLC 2023-09
      - g. Authorizing the Award of a Non-Fair and Open Contract with Loss Control/Safety Administrator – J.A. Montgomery Consulting – 2023-10
      - h. Authorizing the Award of a Non-Fair and Open Contract with Managed Care Organization – Medlogix 2023-11
      - i. Appointing Litigation Defense Counsel – 2023-12
      - j. Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained –2023-13
      - k. Appointment of Public Agency Compliance Officer – 2023-14
      - l. Adoption of the Cash Management Plan for the 2023 Fund Year – 2023-15
        - (1) Appointment of the Finance Subcommittee
      - m. Designation of Official Depositories – 2023-16

- n. Designation of Individuals Authorized as the Fund's Signatories for the 2023 Fund Year – 2023-17
- o. Adoption of Meeting Place, Schedule and Official Newspapers for the 2023 Fund Year –2023-18
- p. Establishment of Interest Rate on Delinquent Assessments for the 2023 Fund Year – 2023-19
- q. Approval of Highland Claim Services, Inc. as a Certifying and Approving Officer – 2023-20
- r. Approval of the Claims' Committee as a Certifying and Approving Officer – 2023-21
  - (1) Appointment of the Claims Sub-Committee
- s. Resolution Adopting Risk Management Plan 2023-22

**5. Treasurer – Richard Lorentzen**

- a. Approval of the Bill List for all Fund Years
- b. Treasurer's Report
- c. Investment Status

**6. Administrator - Public Entity Group Administrative Services**

- a. Summary of Topics

**7. Loss Control Specialist – J.A. Montgomery Risk Control**

**8. Managed Care Services – Medlogix**

**C. Old Business**

**D. New Business**

**E. Public Comment**

**F. Closed Session (if needed)**

- 1. Claims and Contractual Matters, as required

**G. Open Session Resumes**

- 1. Payment Authorizations and Other Actions Established in Closed Session

**H. Adjournment**

**The next meeting will be held on May 3, 2023.**