

FIRST RESPONDER JOINT INSURANCE FUND

FUND COMMISSIONERS' REORGANIZATION MEETING MINUTES

January 21, 2020

I. Call to Order – Chuck Hartsoe, Administrator

The meeting was called to order at 9:34 a.m.

II. Open Public Meetings Statement – Chuck Hartsoe, Administrator

The Open Public Meetings Act was read.

III. Flag Salute and Moment of Silence

IV. Roll Call

Pursuant to Appendix "A"

V. Introduction of Guests

There were no introductions.

VI. Old Business

There was no old business.

VII. New Business

A. Nominating Committee Report – Chuck Hartsoe

1. Election of Officers to Serve Full Fund and Executive Committee

- a. Chairperson
- b. Vice-Chairperson
- c. Secretary

The administrator stated that the following fund commissioners were recommended to serve the Full Fund and Executive Committee as officers:

Chairperson	Chief James Carbin, Monroe BOFC #2
Vice Chairperson	Chief Steven Scholey, Bordentown BOFC #1
Secretary	Joseph Jackson, Berlin Township BOFC #1

There were no additional nominations.

Motion to approve Resolution 2020-01 Authorizing the Election of the officers as presented to serve the Full Fund and Executive Committee for the 2020 Fund Year.

Moved: James Turcich

Seconded: Deputy Chief Christopher Burnett

Vote: Approved: Unanimous Nay:

FIRST RESPONDER JOINT INSURANCE FUND

Appendix "A"

Members represented in attendance at the January 21, 2020 meeting:

Berlin Township BOFC #1
Beverly City BOFC #1
Bordentown BOFC #1
Bordentown BOFC #2
Cinnaminson BOFC #1
Delran BOFC #1
Florence BOFC #1
Haddon BOFC #2
Hamilton BOFC #7
Hamilton BOFC #9
Lindenwold BOFC
Manasquan BOFC #2
Millstone BOFC #1
Monroe BOFC #2
Mount Laurel Fire District #1

Also present were:

Chuck Hartsoe
Barbara Murphy
Michaelene Miller
M. Paige Berry
Richard Lorentzen
Lisa Pflug
Missy Pudimott
Paul Shives
Don Ruprecht
Terry Burke
Roger Butler
Skip Bean
Steve Walsh
Bonnie Ridolfino
Roger Leonard
Ryan Jones
Michael McGrath

PEGAS
PEGAS/Risk and Loss Managers, Inc.

Saul Ewing Arnstein & Lehr LLP
Treasurer
Highland Claim Services
Medlogix
J.A. Montgomery Risk Control Services

A.J. Gallagher
Barclay Insurance Group
Henry Bean & Sons Insurance
EJA/Capacity Insurance
Hardenbergh Insurance Group
Leonard O'Neil Insurance
Rue Insurance
Van Dyk Group

FIRST RESPONDER JOINT INSURANCE FUND

EXECUTIVE COMMITTEE'S REORGANIZATION MEETING MINUTES

January 21, 2020

I. Call to Order – Chief James Carbin, Chairperson

The meeting was called to order at 9:41 a.m.

II. Open Public Meetings Statement – Chief James Carbin, Chairperson

The Open Public Meetings Act was read.

III. Roll Call

Executive Committee

Joseph Jackson	Berlin Twp. BOFC #1	Present
Chief Steven Scholey	Bordentown BOFC #1	Present
James Turcich	Delran BOFC #1	Present
Chief John Retalis	Hamilton BOFC #7	Present
Chief James Carbin	Monroe BOFC #2	Present

Alternate Executive Committee

Dep. C. Christopher Burnett	Mt. Laurel Fire District #1	Present
Franklin Jackson V	Haddon BOFC #1	Present
Chief Robert MacFarland	Bordentown BOFC #2	Present

Fund Commissioners

Joseph Robinson	Beverly City BOFC	Present
Stephen Earl	Brick BOFC #2	Absent
James Lepore, Jr.	Brick BOFC #3/Brick Joint	Absent
Joseph Dubell	Chesterfield/Hamilton BOFC#1	Absent
Richard Dietrich	Cinnaminson BOFC #1	Absent
Jim D'Ambrosio	Commercial BOFC #3	Absent
Gerald Maresca	Englishtown BOFC #1	Absent
Brian Richardson	Florence BOFC #1	Present
Philip Knast	Gloucester BOFC #1	Absent
Barry Engelbert	Gloucester BOFC #5	Absent
Chief Michael Brezee	Gloucester BOFC #6	Absent
John Campbell	Haddon BOFC #4	Absent
Gene Argenti	Hamilton BOFC #2	Absent
John Newbon	Hamilton BOFC #4	Absent
Chief Mark Antozzeski	Hamilton BOFC #9	Present
Timothy Lynch	Hopewell Township BOFC	Absent
Todd Larson	Jackson BOFC #3	Absent
Brian Wright	Jamesburg BOFC #1	Absent
Frank Weindel	Lindenwold BOFC #1	Absent
John Marini	Manalapan BOFC #2	Absent

FIRST RESPONDER JOINT INSURANCE FUND

Chris Barkalow	Manasquan BOFC #1	Present
Chief Robert Holmes	Marlboro BOFC #3	Absent
Larry Cier	Millstone BOFC#1	Present
Vincent Dilieto	Monroe BOFC #1	Absent
Gerald Kaplan	Monroe BOFC #3	Absent
Thomas Hassett	Pine Hill BOFC #1	Absent
Krishna Jagannathan	Plainsboro BOFC #1	Absent
Chief Patrick Dolgos	Washington BOFC #1	Absent

Alternate Fund Commissioners Present

Wayne Hans	Lindenwold BOFC #1
Salvatore Schiano	Bordentown BOFC #2
Joseph M Cunningham, Sr.	Delran BOFC #1

Also Present

Chuck Hartsoe	PEGAS
Barbara Murphy	PEGAS/Risk and Loss Managers, Inc.
Michaelene Miller	
M. Paige Berry	Saul Ewing Arnstein & Lehr LLP
Richard Lorentzen	Treasurer
Lisa Pflug	Highland Claim Services
Missy Pudimott	Medlogix
Paul Shives	J.A. Montgomery Risk Control Services
Don Ruprecht	
Terry Burke	A.J. Gallagher
Roger Butler	Barclay Insurance Group
Skip Bean	Henry Bean & Sons Insurance
Steve Walsh	EJA/Capacity Insurance
Bonnie Ridolfino	Hardenbergh Insurance Group
Roger Leonard	Leonard O'Neil Insurance
Ryan Jones	Rue Insurance
Michael McGrath	Van Dyk Group

IV. Introduction of Guests

There were no introductions.

V. Executive Committee Business

A. Approval of the December 4, 2019 Executive Committee Open and Closed Meeting Minutes

Motion to approve the December 4, 2019 Executive Committee Open and Closed Meeting Minutes.

Moved: James Turcich

Seconded: Chief John Retalis

Vote: Approved: Unanimous Nay:

FIRST RESPONDER JOINT INSURANCE FUND

B. Reports

1. Chairperson – Chief James Carbin

Chairperson Carbin thanked everyone in attendance for their continued support and participation in the Fund.

2. MEL Delegate Report – Chief Steven Scholey

Barbara Murphy stated that the MEL had recently held its reorganizational meeting.

3. Secretary – Joseph Jackson

There was no report.

4. Attorney – Saul Ewing Arnstein & Lehr LLP – M. Paige Berry

As per the report distributed at the meeting.

The fund attorney presented the following resolutions:

Resolutions - 2020-04 through 2020-23

- a. Authorizing the Award of a Non-Fair and Open Contract for Services with Actuary - The Actuarial Advantage - 2020-04
- b. Authorizing the Award of a Non-Fair and Open Contract for Services with Attorney – Saul Ewing Arnstein & Lehr LLP - 2020-05
- c. Authorizing the Award of a Non-Fair and Open Contract for Services with Auditor - Withum, Smith & Brown - 2020-06
- d. Authorizing the Award of a Non-Fair and Open Contract for Services with Claims Servicing - Highland Claim Services, Inc. - 2020-07
- e. Authorizing the Award of a Non-Fair and Open Contract with Custodian of Funds - Richard Lorentzen - 2020-08
- f. Authorizing the Execution of Contract with Investment Manager – PFM Asset Management, LLC - 2020-09
- g. Authorizing the Award of a Non-Fair and Open Contract for Services with Loss Control/ Safety Administrator - J.A. Montgomery Risk Control Services - 2020-10
- h. Authorizing the Award of a Non-Fair and Open Contract for Services with Managed Care Organization – Medlogix 2020-11
- i. Appointing Litigation Defense Counsel - 2020-12
- j. Agent to Receive Service of Process on Behalf of the Fund and Designation of the Official Place Where the Funds Records and Books Shall be Maintained - 2020-13
- k. Appointment of Public Agency Compliance Officer - 2020-14
- l. Adoption of the Cash Management Plan for the 2020 Fund Year - 2020-15
 - (1) Appointment of the Finance Subcommittee
Chief John Retalis and Chief Steven Scholey were appointed to serve on the finance subcommittee with Richard Lorentzen, Treasurer.
- m. Designation of Official Depositories - 2020-16
- n. Designation of Individuals Authorized as the Fund's Signatories for the 2020 Fund Year - 2020-17
- o. Adoption of Meeting Place, Schedule and Official Newspapers for the 2020 Fund Year - 2020-18
- p. Establishment of Interest Rate on Delinquent Assessments for the 2020 Fund Year - 2020-19

FIRST RESPONDER JOINT INSURANCE FUND

b. **Motion** to close the public hearing and adopt the 2019 Fund Year Budget Revision #2.

Moved: Chief Stephen Scholey

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay:

E. Public Comment

Chairperson Carbin wished Chief Mark Antozzeski well upon his retirement and presented him with a resolution of appreciation for his time as a member of the executive committee and thanked him for serving as the MEL delegate.

F. Closed Session

Motion to adjourn Open Session.

Moved: Joseph Jackson

Seconded: James Turcich

Voted: Approved: Unanimous Nay:

Open Session adjourned at 10:35 a.m.

G. Open Session Resumes

Motion to return to Open Session.

Moved: Chief Steven Scholey

Seconded: James Turcich

Vote: Approved: Unanimous Nay:

Open Session resumed at 10:40 a.m.

H. Claims Payment Authorization and Other Actions Established in Closed Session

Motion to approve claim payments and authorize actions established in Closed Session.

Moved: Chief John Retalis

Seconded: James Turcich

Vote: Approved: Unanimous Nay:

I. Adjournment

Motion to adjourn the meeting.

Moved: James Turcich

Seconded: Chief Steven Scholey

Vote: Approved: Unanimous Nay:

The meeting was adjourned at 10:42 a.m.

The next meeting will be held at **9:30 a.m. on May 6, 2020** at the Monroe BOFC #2.

Respectfully Submitted,

Authorized Signature

Date