

FIRST RESPONDER JOINT INSURANCE FUND

GENERAL FUND AND EXECUTIVE COMMITTEE'S MEETING MINUTES

September 23, 2020

I. Call to Order – Chief James Carbin, Chairperson

The meeting was called to order via teleconference at 9:37 a.m. by Chairperson Carbin.

II. Open Public Meetings Statement – Chief James Carbin, Chairperson

The Open Public Meetings Act was read by Chairperson Carbin.

III. Roll Call

Executive Committee

		<u>Attendance</u>
Joseph Jackson	Berlin Twp. BOFC #1	Absent
Chief Steven Scholey	Bordentown BOFC #1	Absent
James Turcich	Delran BOFC #1	Present
Chief John Retalis	Hamilton BOFC #7	Present
Chief James Carbin	Monroe BOFC #2	Present

Alternate Executive Committee

Dep. C. Christopher Burnett	Mt. Laurel Fire District #1	Present
Franklin Jackson V	Haddon BOFC #1	Present
Chief Robert MacFarland	Bordentown BOFC #2	Present

Fund Commissioners

Joseph Robinson	Beverly City BOFC	Absent
Stephen Earl	Brick BOFC #2	Absent
James Lepore, Jr.	Brick BOFC #3/Brick Joint	Absent
Joseph Dubell	Chesterfield/Hamilton BOFC#1	Absent
Richard Dietrich	Cinnaminson BOFC #1	Present
Jim D'Ambrosio	Commercial BOFC #3	Absent
Gerald Maresca	Englishtown BOFC #1	Absent
Brian Richardson	Florence BOFC #1	Absent
Philip Knast	Gloucester BOFC #1	Absent
Barry Engelbert	Gloucester BOFC #5	Absent
Chief Michael Brezee	Gloucester BOFC #6	Absent
John Campbell	Haddon BOFC #4	Absent
Gene Argenti	Hamilton BOFC #2	Absent
John Newbon	Hamilton BOFC #4	Absent
Ross Hart	Hamilton BOFC #9	Absent
Timothy Lynch	Hopewell Township BOFC	Absent
Rodolfo Brito	Jackson BOFC #3	Absent
Brian Wright	Jamesburg BOFC #1	Absent
Frank Weindel	Lindenwold BOFC #1	Absent
John Marini	Manalapan BOFC #2	Absent
Chris Barkalow	Manasquan BOFC #1	Absent

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Chief Robert Holmes	Marlboro BOFC #3	Absent
Larry Cier	Millstone BOFC#1	Present
Vincent Dilieto	Monroe BOFC #1	Absent
Gerald Kaplan	Monroe BOFC #3	Absent
Thomas Hassett	Pine Hill BOFC #1	Absent
Krishna Jagannathan	Plainsboro BOFC #1	Absent
Chief Patrick Dolgos	Washington BOFC #1	Absent

Alternate Fund Commissioners Present

Matthew Martin	Hopewell Township BOFC
John Campanella	Pine Hill BOFC #1

Also Present

Chuck Hartsoe	PEGAS
Barbara Murphy	PEGAS/Risk & Loss Managers, Inc.
Michaelene Miller	
M. Paige Berry	Saul Ewing Arnstein Lehr
Rich Lorentzen	Treasurer
Lisa Pflug	Highland Claim Services
Denise Fierro	
Don Ruprecht	J.A. Montgomery Risk Control Services
Missy Pudimott	Medlogix
Terry Burke	A.J. Gallagher
Roger Butler	Barclay Group
Skip Bean	Henry Bean & Sons Insurance
Jennifer Olson	Hardenbergh Insurance Group
Skip Bean	Henry Bean & Sons Insurance
Roger Leonard	Leonard-O'Neill Insurance Group
Ryan Jones	Rue Insurance

IV. Flag Salute and Moment of Silence

V. Introduction of Guests

There were no introductions.

VI. Executive Committee Business

A. Approval of the May 6, 2020 General Fund and Executive Committee's Open Meeting Minutes.

Motion to approve the May 6, 2020 General Fund and Executive Committee's Open Meeting Minutes.

Moved: John Retalis

Seconded: James Turcich

Vote: Approved: Unanimous Nay:

B. Reports

1. Chairperson – Chief James Carbin

Chairperson Carbin reminded members to update any outstanding 2021 renewal data on

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Origami as soon as possible.

2. MEL Delegate's Report – Chief Steven Scholey

Barbara Murphy stated that the MEL had released a flat preliminary rate table and budget numbers for the 2021 fund year. She stated that the exposures were being finalized in preparation for the 2021 fund year budget to be presented at the November 11, 2020 executive committee meeting.

3. Secretary – Joseph Jackson

There was no report.

4. Attorney – Saul Ewing Arnstein & Lehr, LLP – M. Paige Berry

As per the report included in the agenda package.

5. Treasurer's Report – Richard Lorentzen

a. Approval of the Bill list for All Fund Years

Motion to approve the Bill List totaling \$847,421.30.

Moved: James Turcich

Seconded: Chief John Retalis

Vote: Approved: Unanimous Nay:

b. Treasurer's Report

As per the report distributed at the meeting.

c. Investment Report

As per the report distributed at the meeting.

6. Administrator – Public Entity Group Administrative Services (PEGAS)

As per the report included in the agenda package.

a. 2021 Proposed Meeting Schedule

The administrator stated that the proposed 2021 meeting schedule was included in the agenda package. Discussion ensued and the consensus was to discuss the format or location for the meeting at the next meeting.

7. Managed Care Organization – Medlogix

As per the report included in the agenda package.

8. Loss Control Specialist – J.A. Montgomery Risk Control

As per the status report included in the agenda package.

Don Ruprecht stated that the 2020 loss control site surveys were in progress either in person or virtually at the preference of members. He stated that the in person MSI classes were being suspended through 2021. He stated that virtual trainings and videos were being updated and added to the website.

C. Public Comment

There was no public comment.

D. Old Business

There was no old business.

E. New Business

There was no new business.

F. Claims Sub-Committee Report

Authorization of Payments Recommended by the Claims Subcommittee.

Motion to ratify the July 14, 2020 and September 9, 2020 Claims' Subcommittee Meeting Minutes.

Moved: Dep. C. Christopher Burnett

Seconded: James Turcich

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- Vote:** Approved: Unanimous Nay:
- G. Closed Session**
Motion to adjourn Open Session.
Moved: Chief John Retalis
Seconded: Franklin Jackson V
Vote: Approved: Unanimous Nay:
Open Session adjourned at 10:09 a.m.
- H. Open Session Resumes**
Motion to return to Open Session.
Moved: Dep. C. Christopher Burnett
Seconded: James Turcich
Vote: Approved: Unanimous Nay:
Open Session resumed at 10:28 a.m.
- I. Claims Payment Authorization and Other Actions Established in Closed Session**
Motion to approve claim payments and authorize actions established in Closed Session.
Moved: James Turcich
Seconded: Chief John Retalis
Vote: Approved: Unanimous Nay:
- J. Adjournment**
Motion to adjourn the meeting.
Moved: Franklin Jackson V
Seconded: Chief John Retalis
Vote: Approved: Unanimous Nay:
The meeting was adjourned at 10:29 a.m.

The next meeting will be held at **9:30 a.m. on Wednesday, November 4, 2020.**

Respectfully Submitted,

Authorized Signature