
FIRST RESPONDER JOINT INSURANCE FUND

**EXECUTIVE COMMITTEE
MEETING AGENDA
May 3, 2023**

- I. Call to Order – Chairperson Christopher Burnett**
- II. Open Public Meetings Statement – Chairperson Christopher Burnett**
- III. Flag Salute and Moment of Silence**
- IV. Roll Call**
- V. Executive Committee Business**
 - A. Approval of the January 4, 2023 Reorganization and Executive Committee’s Open and Closed Meeting Minutes**
 - B. Reports**
 - 1. Chairperson – Chief Christopher Burnett**
 - 2. MEL Delegate – Chief Robert McFarland**
 - 3. Cyber JIF Delegate – Chief Christopher Burnett**
 - 4. Secretary – Joseph Jackson**
 - 5. Actuarial Valuation as of 12/31/22 – Eric Bause, Actuarial Advantage**
 - 6. Financial Statement as of 12/31/22 – Shawn Gillon, Withum, Smith & Brown**
 - a. Resolution 2023-23 Certifying Review of Annual Audit
 - 7. Investment Manager – PFM Asset Management**
 - 8. Treasurer – Richard Lorentzen**
 - a. Approval of the Bill List for all Fund Years
 - b. Treasurer’s Report
 - c. Investment Report
 - 9. Attorney – Saul Ewing, LLP – M. Paige Berry**
 - a. Resolution 2023-24 Approving Amended Litigation Management Plan
 - b. Policy for Public Participation
 - 10. Administrator – Public Entity Group Administrative Services**
 - c. Summary of Topics
 - 11. Claims Servicing Organization – Highland Claim Services, Inc.**
 - 12. Managed Care Services – Medlogix**
 - 13. Loss Control Specialist – J. A. Montgomery Consulting**
 - C. Old Business**
 - D. New Business**
 - E. Public Comment**

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F. Claims Sub-Committee Report

1. Motion to ratify the February 22, 2023 and March 27, 2023 Claims Sub-Committee Meeting Minutes

G. Closed Session (if needed)

1. Claims and Contractual Matters, as required.

H. Open Session Resumes

1. Payment Authorizations and Other Actions Established in Closed Session.

VI. Adjournment

The next meeting is scheduled for **September 20, 2023.**