

FIRST RESPONDER JOINT INSURANCE FUND

GENERAL FUND AND EXECUTIVE COMMITTEE'S MEETING MINUTES

May 8, 2019

I. Call to Order – James Carbin, Chairperson

The meeting was called to order at 9:33 a.m. by Chairperson Carbin.

II. Open Public Meetings Statement – James Carbin, Chairperson

The Open Public Meetings Act was read by Chairperson Carbin.

III. Roll Call

Executive Committee

Joseph Jackson	Berlin Twp. BOFC #1	Present
Chief Steven Scholey	Bordentown BOFC #1	Present
James Turcich	Delran BOFC #1	Present
John Retalis	Hamilton BOFC #7	Absent
Chief James Carbin	Monroe BOFC #2	Present

Alternate Executive Committee

Chief Mark Antozzeski	Hamilton BOFC #9	Present
Dep. C. Christopher Burnett	Mt. Laurel Fire District #1	Present
Franklin Jackson V	Haddon BOFC #1	Absent

Fund Commissioners

Joseph Robinson	Beverly City BOFC	Absent
Robert MacFarland	Bordentown BOFC #2	Present
Stephen Earl	Brick BOFC #2	Absent
James Lepore, Jr.	Brick BOFC #3/Brick Joint	Absent
Charles Jones	Chesterfield BOFC#2	Absent
Richard Dietrich	Cinnaminson BOFC #1	Absent
Jim D' Ambrosio	Commercial BOFC #3	Absent
Gerald Maresca	Englishtown BOFC #1	Absent
Brian Richardson	Florence BOFC #1	Absent
Philip Knast	Gloucester BOFC #1	Absent
Barry Engelbert	Gloucester BOFC #5	Absent
Chief Michael Brezee	Gloucester BOFC #6	Present
James Hawco	Haddon BOFC #4	Absent
Gene Argenti	Hamilton BOFC #2	Absent
Helen Serben	Hamilton BOFC #4	Absent
Timothy Lynch	Hopewell Township BOFC	Absent
Rodolfo Brito	Jackson BOFC #3	Absent
Brian Wright	Jamesburg BOFC #1	Absent
Frank Weindel	Lindenwold BOFC #1	Absent
John Marini	Manalapan BOFC #2	Absent
Chris Barkalow	Manasquan BOFC #1	Absent
Chief Robert Holmes	Marlboro BOFC #3	Absent

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Larry Cier	Millstone BOFC#1	Present
Vincent Dilieto	Monroe BOFC #1	Absent
Gerald Kaplan	Monroe BOFC #3	Absent
John Campanella	Pine Hill BOFC #1	Absent
Krishna Jagannathan	Plainsboro BOFC #1	Absent
Chief Patrick Dolgos	Washington BOFC #1	Absent

Also Present

Salvatore Schiano	Bordentown BOFC #2
Chuck Hartsoe	PEGAS
Barbara Murphy	PEGAS/Risk & Loss Managers, Inc.
Michaelene Miller	
M. Paige Berry	Saul Ewing Arnstein & Lehr, LLP
Michael Solomon	The Actuarial Advantage
Missy Pudimott	Medlogix
Lisa Pflug	Highland Claims Services
Richard Lorentzen	Treasurer
Shawn Gillon	Withum, Smith and Brown
Roger Butler	Barclay Group
Skip Bean	Henry Bean & Sons Insurance
Steve Walsh	EJA/Capacity Insurance
Bonnie Ridolfino	Hardenberg Insurance Group
Patricia Leonard	Leonard-O'Neill Insurance Group

IV. Flag Salute and Moment of Silence

V. Introduction of Guests

There were no introductions.

VI. General Fund Business

There was no general fund business.

VII. Executive Committee Business

A. Approval of the January 9, 2019 Reorganization and Executive Committee's Open and Closed Meeting Minutes.

Motion to approve the January 9, 2019 Reorganization and Executive Committee's Open and Closed Meeting Minutes.

Moved: James Turcich

Seconded: Chief Steven Scholey

Vote: Approved: Unanimous Nay:

B. Reports

1. Chairperson – Chief James Carbin

There was no report.

2. MEL Delegate's Report – Chief Mark Antozzeski

Chief Antozzeski referred to the report distributed via email. He stated that the MEL was reviewing two legislative items relating to sexual molestation and the firefighter

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cancer presumption bill. The fund attorney stated that the sexual molestation bill had been passed and was awaiting signature by the Governor. He further reviewed items from the OSHA website pertaining to facial hair.

3. Secretary – Joseph Jackson

There was no report.

4. Actuarial Report as of 12/31/18 – The Actuarial Advantage, Michael Solomon

Michael Solomon presented the actuarial report, explaining that the purpose of the report was to project the ultimate losses for the fund. He commented that ultimate losses consist of reported losses that are paid losses and case reserves plus the incurred but not reported (IBNR) reserve. He stated that the IBNR reserve is a provision that takes into account the emergence of unknown claims, development of known cases and the reopening of closed claims. He further stated that as of the December 31, 2018 valuation date, the total case reserves and IBNR reserves were \$997,002.

5. Financial Report as of 12/31/18 – Withum, Smith & Brown, Shawn Gillon

Shawn Gillon presented the financial report distributed at the meeting. He stated that the balance sheet shows assets of \$7,069,589 and a fund surplus of \$3,550,264. The income statement shows net income of \$339,621. He stated that there were no deficiencies or weaknesses found for the Fund. He further stated that there were no audit comments or recommendations.

Resolution 2019-24 Certifying the Review of the Annual Audit.

Motion to approve Resolution 2019-24 Certifying the Review of the Annual Audit.

Moved: Chief Steven Scholey

Seconded: James Turcich

Vote: Approved: Unanimous Nay:

6. Attorney – Saul Ewing, LLP – M. Paige Berry

As per the report distributed at the meeting.

7. Treasurer’s Report – Richard Lorentzen

a. Approval of the Bill list for all Fund Years

Motion to approve the Bill List totaling \$1,385,780.15 for all Fund Years.

Moved: Chief Steven Scholey

Seconded: Mark Antozzeski

Vote: Approved: Unanimous Nay:

b. Treasurer’s Report

As per the report distributed at the meeting.

c. Investment Status

As per the report distributed at the meeting.

8. Administrator – Public Entity Group Administrative Services (PEGAS)

As per the report included in the agenda package.

a. 2020 Renewal Process

The administrator stated that the 2020 online data collection process date via Origami would be announced shortly.

9. Claims’ Servicing Organization – Highland Claim Services, Inc.

There was no report.

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10. Managed Care Organization – Medlogix

As per the report distributed at the meeting.

Missy Pudimott stated that a webinar on medical marijuana usage would be released and available for members to view in June.

11. Loss Control Specialist – J.A. Montgomery Risk Control

As per the report distributed at the meeting.

C. Old Business

There was no old business.

D. New Business

1. Public Hearing and Budget Adoption

- a. **Motion** to open the public hearing on the 2018 Fund Year Budget Revision #1.

Moved: Joseph Jackson

Seconded: Chief Stephen Scholey

Vote: Approved: Unanimous Nay

- b. **Motion** to close the public hearing and adopt the 2018 Fund Year Budget Revision #1.

Moved: Chief Mark Antozzeski

Seconded: Chief Steven Scholey

Vote: Approved: Unanimous Nay

- c. **Motion** to introduce the 2019 Fund Year Budget Revision #1.

Moved: Joseph Jackson

Seconded: Chief Stephen Scholey

Vote: Approved: Unanimous Nay

E. Public Comment

Chief Antozzeski stated that a question had arisen regarding non-CDL NJ drivers operating emergency vehicles for non-emergency purposes (repairs, etc.) while crossing state lines where operators would be required to have a CDL to operate emergency vehicles. He stated he had not been able to find any definitive guidance and asked members for their thoughts on the issue. Discussion ensued and the administrator stated that they would research the issue further for any available guidance.

F. Closed Session

Motion to adjourn Open Session.

Moved: James Turcich

Seconded: Chief Mark Antozzeski

Voted: Approved: Unanimous Nay:

Open Session adjourned at 10:17 a.m.

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G. Open Session Resumes

Motion to return to Open Session.

Moved: Joseph Jackson

Seconded: Chief Stephen Scholey

Vote: Approved: Unanimous Nay:

Open Session resumed at 10:37 a.m.

H. Claims Payment Authorization and Other Actions Established in Closed Session

Motion to approve claim payments and authorize actions established in closed session.

Moved: James Turcich

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay:

I. Claims Sub-Committee Report

Authorization of Payments Recommended by the Claims Sub-Committee.

Motion to ratify the February 28, 2019 Claims Sub-Committee Meeting Minutes.

Moved: Chief Steven Scholey

Seconded: Joseph Jackson

Vote: Approved: Unanimous Nay

J. Adjournment

Motion to adjourn the meeting.

Moved: Joseph Jackson

Seconded: James Turcich

Vote: Approved: Unanimous Nay:

The meeting was adjourned at 9:59 a.m.

The next meeting will be held at **9:30 a.m. on September 25, 2019** at the **Mount Laurel BOFC #1**.

Respectfully Submitted,

Authorized Signature